



**Recreation and Park Commission
Wednesday, January 17, 2024
Regular Meeting MINUTES**

Commission Members Present:

- ☒ Erik Vink (Chair)
- ☒ Mieko Chambers (Vice)
- ☒ Robert Ono
- ☒ Tony Marigo
- ☐ David Siegel
- ☒ Timm Herdt
- ☒ Rick LeFlore
- ☒ Georgene Redmann (Alternate)

Commission Members Absent: David Siegel

Council Liaison Present: Josh Chapman

Public Present: Jennifer Candelo

Staff Present: Deanne Machado, Tamiko Kwak, Dave Knighton

The meeting was called to order by Chair Vink at 6:30 p.m.

1. Call to Order and Roll Call

2. Approval of the Agenda

A motion was made by Commissioner Ono seconded by Commissioner Marigo. The motion passed with a 7-0-1-0 vote.

AYES: 7

NOES: 0

Absent: 1

Abstentions: 0

3. Brief Announcements from Staff, Commissioners and Council Liaisons

Director's update: Capital Improvement Project for the deferred maintenance on the Community Park shade structure is scheduled to go to bid in Spring 2024. Structural engineering identified areas for repair. The project is in the second round of building review. Estimated cost is \$360K, excluding soft costs and contingency.

DMachado: Update on 1/16/24 City Council topic of leaf blower/small off road engine use. Council received a joint staff report from Parks and Public Works on the testing use of battery-powered equipment. Council directed staff to create a transition plan. No specific timeline established, with flexibility for challenges in infrastructure,

finances and availability of tools. Parks is currently implementing green tools at Central Park, included a requirement of a 10% plan for “green” practices into the Parks Landscape Maintenance Services RFP and will identify additional park/greenbelt locations to implement electric equipment.

DMachado: Community Needs Assessment survey is active and we need the survey shared with all community networks.

TKwak: The replastering of the instruction pool at Community Pool was completed this week. The old surface material was replaced, tile removed, skimmers replaced, lights were upgraded to LED. The pool needs to be filled and once chemical balance is achieved it will reopen. The competition pool has remained open throughout the project.

TKwak: Jr. Basketball season has 50 teams, consisting of 482 players. 20 girl teams and 30 boy teams. The 2023 season had 50 teams, with 479 players and 20 girl teams and 30 boy teams. This year we had specific outreach at Montgomery Elementary and connected youth to the scholarship program. There are approximately 60 volunteers and 16 paid staff as coaches and/or referees. This year we are using reversible jerseys for players.

TKwak: AB2404 survey has been released for community feedback, it opened on Jan. 2 and closes Feb. 2. Seeking feedback to provide guidance on future programming and facility needs. All commissioners completed the annual training requirement on AB2404 Gender Equity in Youth Sports this month.

DKnighton: Landscape Maintenance RFP is open and will close on Feb. 2.

DKnighton: Healthy Play Grant playground renovation project has completed 3 of the 5 parks. Campanilla, Donato and Sandy Motley. Mace Ranch and La Playa are in the process of being completed.

Commissioner updates:

Ono: Community Needs Survey website looks great. North Davis Pond project looks like it is wrapping up. DKnighton confirmed it is in the final phase. Ono commented on the improvement to the Community Park restrooms.

Redmann: Commented on the Community Pool bathroom improvement. Commented on the patching material for the sports courts working well. Concern for Redwood courts, needs an inspection. DKnighton will follow up. Asked why some restrooms are locked? DKnighton stated it was for safety concerns and vandalism.

LeFlore: Asked on status update at Slide Hill on slide and stage area. DKnighton stated PW has ordered the stairs, they are in fabrication and once PW notices on the estimated time of delivery, Parks staff will demo the site to prepare for installation. The stage area is an art installation and falls under the Arts & Culture department, they are working on the improvement.

4. Public Comment – no public present for public comment

5. Consent Calendar

A motion was made to approve the Consent Calendar by Commissioner Marigo seconded by Commissioner Herdt. The motion passed with a 7-0-1-0 vote.

AYES: 7

NOES: 0

Absent: 1

Abstentions: 0

6. Regular Items

A. Designate Chair and Vice Chair positions for 2024 Calendar Term

Commissioner Ono nominated Vice Chair Chambers for the 2024 Chair, Chambers accepted. Commissioner Herdt nominated Commissioner LeFlore for Vice Chair, LeFlore accepted.

A motion was made to approve Chambers as Chair and LeFlore as Vice Chair for the 2024 calendar year for the Recreation and Park Commission. Motion by Commissioner Herdt seconded by Commissioner Ono. The motion passed with a 7-0-1-0 vote.

AYES: 7

NOES: 0

Absent: 1

Abstentions: 0

No public comment.

B. Review and Discuss 2024 Commission Goals and Proposed Work Plan

Discussion around possible topics for Commission goals and proposed work plan.

LeFlore: Facilitate communications with community through outreach, messaging, notifications. Example: signage at park projects, adopt a park, volunteer opportunities.

Redmann: Increase volunteer opportunities and activate community neighborhoods.

Ono: Participate in the Community Needs Assessment process, increase awareness, response and development of Master Plan.

Marigo: Review park landscape maintenance standards to advise Council on park planning and priorities.

Chambers: Act as a liaison for advocacy for inclusion programs and services.

LeFlore: Explore goals for RPC, parks, trees, items in the parks.

Public Comment: Jennifer Candelo from AYSO introduced herself.

C. Designate Panelist for Landscape Maintenance Services RFP

A motion was made for Commissioner Ono to represent the Commission on the scoring committee by Vice Chair Chambers seconded by Commissioner LeFlore. The motion passed with a 7-0-1-0 vote.

AYES: 7

NOES: 0

Absent: 1

Abstentions: 0

No public comment.

7. Long Range Calendar

Canceled meeting in February. Next tentative meeting is March 20, 2024.

8. Adjourn

Chair Vink asked if any objections to adjourn the meeting. No objections. Meeting was adjourned at 7:48 p.m.

Respectfully Submitted: Tamiko Kwak, Assistant Director